



Third Steering Group Meeting 23 - 25 June 2014

Waldhotel Mangold, Am Milchbornbach 39 – 43, 51429 Bergisch Gladbach

Agenda

Monday 23 June 2014

- 10:00 Welcome and introductions
- 10:15 Housekeeping, revising the agenda
- 10:30 WP 3
- 11:30 Break**
- 12:00 Applying *Succeed* to Quality Action (facilitated by WP 3)
- 13:00 Lunch**
- 14:30 *Succeed* (continued)
- 16:00 Break**
- 16:30 *Succeed* (continued)
- 17:30 Close**

(optional joint walks)

19:30 Joint dinner



Tuesday 24 June 2014

9:30 Succeed (continued) and/or discussion items that have arisen so far
(ethical issues, principles etc.)

11:00 Break

11:30 WP 2 (incl. concluding conference)

12:30 Lunch

14:00 WP 4 (incl. future involvement of tool experts)

15:00 Highlights from the Quality Action Training Workshops (WP5 and WP6)

15:30 Break

16:00 WP 5 (other than training workshops)

16:30 WP 6 (other than training workshops, incl. support for practical applications)

17:00 Close

(optional joint walks)

19:00 Joint Dinner

Wednesday 25 June 2014

9:30 Communication and coordination

- Communication among SG and other partners – how can we improve? (brainstorm...)
- Interim report: timeline and deadlines (Claudia Kaura from BZgA will join us)
- Document editing, translations
- Sustainability
- WP meetings schedule
- WP work plans

10:30 Upcoming events/meetings/conferences

11:00 Break

11:30 WP 7

12:30 Lunch

13:30 WP 8

14:30 Any other business, next meeting

15:00 Close and Farewells